

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 5 January 2017
Start Time: 7.00 pm
Finish Time: 9.11 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Atiqul Hoque, Cllr Ricky Rogers, Cllr Richard Clewer (Chairman), Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice Chairman)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councils

Salisbury City Council – C Froude, J Robertson, R Williams & M Willmot
Laverstock and Ford Parish Council – D Burton & V Bussereau

Partners

Wiltshire Police – Inspector Pete Sparrow
Wiltshire Fire and Rescue – Tom Brolan

Total in attendance: 44

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
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| 1 | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> |
| 2 | <p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p style="padding-left: 40px;">Cllr Mary Douglas, Wiltshire Council Cllr Brian Dalton, Wiltshire Council Steve Godwin, Salisbury BID Tom Ward, Public Health Specialist – Wiltshire Council</p> |
| 3 | <p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 10 November 2016 were agreed as a correct record and signed by the Chairman.</p> |
| 4 | <p><u>Declarations of Interest</u></p> <p>There were none.</p> |
| 5 | <p><u>Chairman's Updates</u></p> <p>The Chairman gave the following updates:</p> <ul style="list-style-type: none"> • “Consultation on Draft Wiltshire Playing Pitch Strategy and Wiltshire Open Space Study Community Area Profiles” Please open link for details. <p><u>Question:</u> SCC Cllr Colin Froude – Stated that SCC had only become aware of the consultation a couple of days ago. He had looked at the document and found it to be poorly written and factually incorrect. He asked that the Board requested the document be withdrawn and rewritten before being put back in the public domain.</p> <p>The Chairman added that the document contained a number of things taken from planning strategy documents from Salisbury District Council days.</p> |

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| | <p>Cllr Walsh noted that the document talks about Laverstock which was not in Salisbury area.</p> <p>Laverstock and Ford Parish Council also had not known about the document until recently.</p> <p><u>Decision</u> The Salisbury Area Board would contact the Portfolio holder and relevant Officer to request for the document to be withdrawn, and corrected before being released in to the public domain.</p> |
| 6 | <p><u>Information items</u></p> <p>The Board noted the written updates attached to the agenda from:</p> <ul style="list-style-type: none"> • CCG • Healthwatch Wiltshire • Rural Crime Partnership Update • Police and Fire Updates were circulated at the meeting and will be attached to these minutes for info. |
| 7 | <p><u>Local Youth Network (LYN) Update and Youth Funding</u></p> <p>The Board received an update from Karen Linaker following the last LYN Management meeting held on 14 December 2016, as detailed in the attached report.</p> <p>Matters discussed at the last meeting included a useful discussion with Transition City who were keen to set up a youth arm of its group.</p> <p>The Board considered 3 recommendations for funding from the youth budget for 2016/17.</p> <p><u>Decision</u> The Salisbury Area Board approved the recommendation to awarded £2,500 of Youth Funding to the Youth Festival project as detailed in the report.</p> <p><u>Decision</u> The Salisbury Area Board approved the recommendation to award £2,000 (1,750 of revenue and 250 of capital) of Youth Funding to the Salisbury City Council Parkour Park project as detailed in the report.</p> <p><u>Decision</u> The Salisbury Area Board approved the recommendation to award £4,000 of Youth Funding to the Child Contact Centre, as detailed in the report.</p> |

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| 8 | <p><u>Discussion concerning A36 (Southampton Rd) with Highways England</u></p> <p>Richard Ormerod and Rachel Sandy from Highways England were in attendance to present information concerning the A36, Southampton Road in Salisbury.</p> <p>Part of their remit was to look after the traffic operational side of things in the south west road network, as well as an improvement and consultative role for the network near the roadwork.</p> <p>In December 2014 there had been a series of announcements about the A303 at Stonehenge and other areas. That announcement was the first road investment strategy that the UK Government had had. The Road Investment Strategy was a requirement of the Infrastructure Act 2013.</p> <p>The Government and Highways England were now required to produce these strategies every 5 years. This enabled longer term funding rather than asking for funds every year.</p> <p>Work was currently underway on the second Road Investment Strategy which would run for 2020 – 2025.</p> <p>Route strategies were primarily there to advise the Secretary of State of Transport of what he might like to put in the Strategy. They were a product of engagement between Highways England and their partners, such as Wiltshire Council.</p> <p>Work was in progress to produce new route strategies for the A36 and the A303. The deadline for Route Strategies for whole country to be produced was 31 March 2017. Stakeholders had been asked to feed in their representations into a consultation. Substantial representation had been received from Wiltshire Council and Swindon Council. Work was still in process.</p> <p>Rachel's local work included providing input on planning applications and performance issues for the Salisbury area.</p> <p>She was due to start work to commission a study to look at Southampton road. This was designed to identify, develop and test some possible options available.</p> <p>Salisbury was a challenging area, with a trunk road through the city, which was quite constrained. Strategic traffic came through from the south to west country.</p> <p>The constraints of the road were a big consideration, so options were limited for what could be taken forward along the Southampton road.</p> <p><u>The following questions and comments were taken:</u></p> |

- The A36 slip road which comes off to Waitrose had lots of potholes, however there had been much debate between Wiltshire Council (WC) and Highways England (HE), as to who owns that road. Answer: At the moment, the A303 carriageway was HE responsibility and the side roads were WC. That side road was considered to be WC responsibility.

Adrian Hampton – HE had been working with the WC Wilton team, but according to WC maps that slip road was HE.

HE agreed to go back and look in to the matter further, adding that there were a lot of slip roads where it needed to be work out who owns them. He agreed to feedback.

- Cllr James Robertson SCC – If there was nothing much that could be done for Southampton road then another mode should be considered. The better alternative means of transport was organised the easier it would be for the government to attain better standards for air quality. Answer - HE would be supportive for modal shift as it would alleviate some of the traffic from the roads.

A key policy doc, states that we work to seek ways to reduce the demand of travel and manage the demand of travel (working through a hierarchal process) HE was working with WC on transport strategy.

One of the innovative aspects of the license HE had to run the roads, was that they were able to contribute to fund transport networks if they improved the running of the networks.

- Cllr Margaret Willmott SCC – some years ago the A36 was in the process of being de-trunked. Now given the fact that the A36 was unsuitable for de-trunking, was there any thought to this now? Answer: The trunk road situation came about under a Labour government, from a policy which distinguished between roads, however that policy has now gone and now the A36 was well and truly a trunk road.

Air quality had been raised as a high profile concern of WC and the Air Quality Group. HE had made sure that that the issue had been logged. The next step would not be known until the end of March at the earliest. The Route Strategy was an examination of the A36, A303, and A35 as a whole. Other representations been made by other stakeholders for improved north south connectivity, there were options for the A36 in play for that.

- Milford Preservation Group – Would the A36 study take into account the ever seemingly increasing amount of outlets along that road? Answer: In the more localised Southampton road study HE would look at what was

expected to come forward in terms of growth. HE was consulted on planning applications.

- The retail situation would be a growing problem, the real highways problem would be to separate the retail from the other traffic. You would need to look at solutions for this. Would it be possible to cut out some junctions and bypass the trunk road?

Answer: A tidal traffic system was operated in other areas; the concept was not a new thing for HE. It could be considered when looking at the studies for the A36.

Salisbury did not have a movable system control on the traffic system, HE was working toward installing this at some junctions when the funding becomes available.

- Cllr Colin Froude SCC Transportation Committee – There were a couple of issues relating to Southampton Road, Mc Donald's had been given permission to build, despite SCC being against it. Their traffic model was flooded.

The yellow junction box on the roundabout had started to wear out, when this was reported he had been told it could not be replaced. There was a lot of local information which never gets picked up. He asked HE to please visit SCC transportation committee to speak to them.

- What grant funding could HE access for the impact of traffic on public health. Could they support grant applications for air quality work in Salisbury?

Answer: There was an environmental designated fund which allowed HE to invest in biodiversity – part of this was allocated to a series of national works, so there was that funding but it was currently all allocated to a national study programme. If there was a particular idea, by all means send it in, HE could put people in touch with the team which looked after that fund. There was no other funding available for this work.

- Would it be possible to implement a punitive toll for any vehicle above 7.5t leaving the M27 to use the A36 road?

Answer: The department of Transport would need to be asked that question.

- When you look at Southampton road, would you also look at the impact of any works on Wilton Road, as the road traffic was getting more congested each year?

Answer: The issue of air quality had been fed into the process. The A36 through Salisbury was regarded as a unit; it would be looked at as a whole.

- There had been problems with flooding under the A36, at the Castle Road underpass, where it had flooded frequently. This came down to

gully's not being cleaned out, could you feedback later about who owned the gully's in the underpass areas?

Answer: The pump was changed 18 months ago, however it got damaged so HE was looking at this again. HE was targeting some areas where there were problems and had increased the frequency of clearing the gulleys.

- There had been an issue with a tree near the church for 3 years now. Was there a plan to do anything about it?

Answer: There had been a discussion before Christmas, HE was trying to speak with the Tree Officer to get the go ahead to remove the tree, it was hoped that this would be resolved by march.

- It was felt that there was currently a maintenance issue with the area running through the city, should we be looking at a different contractor, one who would generally keep a better eye on it? The HE road was skirting the medieval heart of Salisbury, a remedy was needed to address this

Answer: The area was as an unusual situation, a new set of contracts were due in July, it was not currently known whether there was an opportunity to look at this but agreed to feedback.

SCC Clerk noted that some time ago there had been a situation where HE paid the District Council a sum of money to maintain the area.

- With planning applications for retail outlets on A36, how congested did HE think Southampton road was, as it seemed to get busier and busier and more congested all of the time. Normally HE had no comment or no objection on planning applications.

Answer: At peak times the road operated over and above capacity, which extends back to the dual carriage way. At peak times it did get busy but then there were periods of free flowing traffic. It was recognised that due to cars slowing to let vehicles in and out there was often long periods of high capacity.

In terms of retail it was very difficult, it did not increase the amount of traffic, but it did impact on the number of turning routes.

The aim of the study was that when we have applications which would impact on the network we would have the study to support any comments.

HE did look to try and apply conditions where they could, however they could be tested on any comments under appeal so they had to be careful. If we felt that something could not be robustly defend at appeal then they could not include the comment.

- Would the study look at the rat run through Millford Hill?

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| | <p><u>Answer:</u> The study would look at College roundabout HE did not want to see a rat run anywhere. The traffic westbound on A36 was having to give way to traffic coming out of Tesco, HE was looking at options.</p> <ul style="list-style-type: none"> • Small business owners and others must waste lots of money stuck in traffic on the A36. A trunk road should flow and not give way to a retail park. Any innovation you could do to try and keep traffic moving would be beneficial. <p><u>Answer:</u> What was very clear was that Rachel would come back when she started writing the study to look at possible options. An update would be brought back to the Board in the future.</p> <ul style="list-style-type: none"> • In the case of a bad flood we lose the A36 and the A30 had there been any headway there? <p><u>Answer:</u> Discussions were ongoing on what options were available to improve this. HE was at present trying to improve the drainage.</p> |
| 9 | <p><u>Salisbury's Flood Plan</u></p> <p>The production of a Flood Plan had been developing over the last 2 years. The flood problem in Salisbury was relatively significant. A number of flood wardens had been recruited and were currently being trained.</p> <p>Flood zones and key indicators had been identified, further work included meeting with Laverstock and Ford (L&F) Parish Council.</p> <p>A copy of the Plan would be available on the Salisbury City Council website in the next week or so.</p> <p>It was recognised that if we were unable to access the hospital there would be issues with that.</p> <p>A Voluntary Flood Warden event was scheduled for Tuesday 26 January. Andrew Thorny would be attending to discuss insurance for business owners on insuring against flooding.</p> <p>L&F had met with the Flood Officer at WC and taken on board the comments raised. These points would be included in their draft flood plan. The high schools were also working on emergency procedures should they be flooded.</p> <p>A training session would be held at 6pm on 12 and 19 January in Salisbury fire station – for anyone interested please contact Reg from SCC.</p> |
| 10 | <p><u>Pavement Repairs List for Salisbury</u></p> <p>The Chairman noted that in previous years the Board had received a list of highways repairs, which did not include pavements. The Board had met with highways and asked for some of the pavements to be repaired. Some funding</p> |

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| | <p>had been found and as a result a list of proposed pavements had been put together, which was included in the agenda pack.</p> <p>We await the recommendation of Officers as to which order these are done in. They would not be carried out in the order which they were listed, but it was more likely that the funding would be used to carry out several of the smaller works rather than one large one.</p> <p><u>Comments:</u></p> <ul style="list-style-type: none"> • Could Butchers Row be included in the list? <u>Answer:</u> Additional recommendations would be considered; however the budget would not cover all of the works on the list. |
| 11 | <p><u>Salisbury Public Spaces Protection Order</u></p> <p>The Community Engagement Manager explained that there was a Public Spaces Protection Order (PSPO) which was due to expire in October 2017, thereafter there would be a need to renew a new order.</p> <p>The Board was tasked to set up a group to take this work forward – Cllr Tomes was to be the Area Board representative and SCC would be looked to for 3 representatives.</p> <p>The Order may need to include other issues outside alcohol and the area may also need to be enlarged.</p> <p><u>Decision</u> That Salisbury Area Board appoint Cllr Tomes as its PSPO working group lead on evidencing and consulting on possible conditions to be contained within the order.</p> |
| 12 | <p><u>Partner and Community Updates</u></p> <p>The Board received the following updates from Partners and Community Groups:</p> <p><u>Salisbury City Council – Reg Williams, Clerk</u></p> <ul style="list-style-type: none"> • Charter Sunday 12 February – A church service would be held to look back at when the charter was first awarded to the city. • The WC to SCC Asset Transfer would take place soon. • Budget setting discussions were taking place for 2017 – to invest in asset transfer. |

- The Harnham bunker project was extremely advanced now, and should be ready in a few weeks.

Laverstock and Ford – David Burton

- The Country Park development at Hampton Park 2 – had experienced delays on the legal side, with developer issues over overspill. L&F was doing everything they could to speed this up.
- A handover at Longhedge with a community open space and public space with a football pitch had taken place.
- At Old Sarum a new local equipment area of play had started construction, and should be complete in February.

Question: Was there any news on a link between Longhenge and Old Sarum?

Answer: L&F was keen to liaise with necessary parties to find a solution.

Police – Inspector Pete Sparrow

- The Anti-social behaviour in Culver Street car park had seemed to have been reduced as the Police had displaced a lot of people who were sleeping rough or causing a nuisance there.
- One contract has been relaxed after behaviour improved and two were given a final warning.
- Operation numerate was a new initiative for the city centre to reduce anti-social behaviour.
- There had been an increase in purse thefts around market place, trying to promote our work, and offering purse chains.
- Shoplifters had been in operation over last week.
- Street drinking and begging was always an issue; the Police had spoken to their colleagues in Bath to see how they addressed the issue. A Community Protection Warning could be issued. If people did not comply with the warning, then this could escalate to a community protection notice. This made it a more effective way to deal with begging.
- Operation Let related to Essex Square. They were looking at how to change the makeup of the characters there.
- A key area of Police work was to focus on vulnerable people.
- Over last 2 months there had been an arson incident where 6 cars, a portaloos and a light aircraft had all been set alight in one night. Using the

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| | <p>ANPR cameras they had been able to track down the person. One person was remanded in custody and 2 further people had also been involved.</p> <ul style="list-style-type: none"> • Cannabis factories had been raided where in one approximately £17,000 of goods had being grown, and in the second £15,000. <p><u>Dorset and Wiltshire Fire & Rescue – Tom Brolan</u></p> <ul style="list-style-type: none"> • Highlighted the importance of checking home smoke alarms to ensure that they were in good working order. • Officers had Been proactive at supporting local events at schools. • Training provision had branched out to include the Flood Warden training which would be held at the fire station. • Flu clinics were now promoting the Safe and Well initiative. • The statistics showed that the numbers of fire call outs were going down. • A written update was circulated at the meeting. <p><u>Community Engagement Manager – Karen Linaker</u></p> <p>A DVD was shown detailing a recap of events over the last year.</p> <p>One of the Legacy events which would be returning was the Clean for the Queen initiative. In 2017 this would be called the Big Spring Clean. Further information would be circulated in due course.</p> <p>A new initiative following on from the Big Pledge would be taking place which involved people taking part in a variety of physical activity challenges. This year London would be holding the athletics championships for the first time, so Wiltshire Council would be setting a range of new challenges, which would also include a disability challenge. More information would be coming out shortly.</p> <p><u>Air Quality Management Group</u></p> <ul style="list-style-type: none"> • The Group had met and work to plant trees had continued. • Ongoing work included looking at routes for non-vehicular activities. |
| 13 | <p><u>Our Community Matters Conference</u></p> <p>The Board held the Community Matters conference at the end of 2016, where a number of people met to look at several priorities.</p> <p>5 key priorities were established, these were:</p> |

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| | <p>1. Mental Health 2. Older People – Inclusion 3. Homelessness 4. Healthy lifestyles and physical activities 5. Strengthen local economy – improved skills and training.</p> <p>The Board would be assigning a Councillor to each group.</p> <p><u>Questions</u> Citizen advice – how do we help you pick up on zero hours contract employment?</p> <p><u>Health & Wellbeing Group – Lead Cllr John Walsh</u> Work was ongoing to try and improve the H&WB of the City.</p> |
| 14 | <p><u>Community Area Grants</u></p> <p>The Board considered 3 applications for funding from the Community Area Grant Scheme for 2016/17. Applicants present were invited to speak in support of their projects, following discussion the Board members then voted on each application.</p> <p>The Board noted that as there was only £1,402 remaining in its Capital budget, any award could only total this amount. After discussion the Board decided to support one project and invite the other two applicants to reapply in the new financial year.</p> <p><u>Decision</u> Salisbury Contact Centre was invited to come back in the new financial year.</p> <p><u>Decision</u> Salisbury Stingrays ASC was awarded £1,402 towards the purchase of new timing pads. <i>Reason – The application met the Community Area Grants Criteria for 2016/17.</i></p> <p><u>Decision</u> Salisbury City Council was invited to come back in the new financial year.</p> |
| 15 | <p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 9 March 2017, at City Hall Salisbury.</p> |